



TØNDER KOMMUNE

Information concerning contracting marriage in Tønder

In reply to your inquiry we can inform you that there might be a possibility for you to contract a civil marriage in Tønder. In order to make an appointment for the specific time and date you wish to get married, you can either phone us or write to us; after the Registry office has approved your documents.

If one or both of you have been married previously, you must send us all the documents in advance. Please note that you have to consider a case-working period of 1-2 weeks.

If you are both single and have never previously been married, you can possibly make an appointment by phone without beforehand sending us your documents and then take along the necessary documents on the registration date.

Marriage is not possible on the day of registration view also -> Residence.

Necessary documents for the case working, **all documents apply for both partners**

- Hence you must have **legal stay** in Denmark, we need a **copy** of your **travel document** e.g. passport, id-card **and furthermore possibly**
 - o Visa, Residence permit, Entry stamp to the Schengen States
- **Certificate of marital status** (no older than four month) **from all the places you have lived since you were old enough to get married** as well as **from your present place of residence** (if different).
 - o The certificate of marital status must state:
 - Date of birth
 - Place of birth
 - Address
 - Citizenship
 - Marital status

The certificate must be translated into Danish, English or German if in another language.
- **American and English soldiers**, who are stationed in Germany must instead of a "Certificate of marital status" hand in a "**Permission for marriage**" issued by their Commander with their present marital status and address. You must also be able to **document legal stay** in Denmark.
- **Birth certificate**; if unable to obtain one, showing the valid travel document with presence of place of birth will be sufficient.

NB! Legalization of all documents can be required.

Should one or both of the parties involved have previously been married we in addition need the following documents:

- **Divorce:**
Divorce decree
 - o **Complete original divorce decree, legally signed.** The endorsement must bear the text 'The Decree of Divorce has not been and cannot be appealed to a higher court. The parties are free to remarry'. Only decrees and certificates from the latest marriage should be submitted.
 - **The Registry office must approve the divorce decrees before you will be able to get an appointment.** The decree should be **submitted in the original and in a translated version**, if not issued in Danish, English or German. **Translations alone are not sufficient.**
- **Death:**
Death certificate
 - o **Death certificates must be approved before you will be able to get an appointment.** The **certificate should be submitted in the original and in a translated version**, if not issued in Danish, English or German. **Translations alone are not sufficient.**

NB! Divorce decrees and Death certificates issued in countries outside the European Union (with exception of the USA, Canada, New Zealand and Australia, a.o.) must be presented in the **original with a Legalization/Apostille**. The complete Legalization must also be translated and handed in.



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Legalization/Apostille:

- **Legalization:** Tripartite verification of **the original document** (not copy of the original) via the Interior- and Exterior Ministry of the issuing country as well as of the Danish or German Embassy.
- **Apostille:** Single verification of **the original document** (not copy of the original) via the Exterior Ministry of the issuing country.

When you send your documents to us you will after they have been scrutinized and approved, receive further information. Upon receipt of this information you must telephone the Town Hall and choose either a Monday or a Tuesday on which you will personally register at the Registry Office in Tønder. After having registered, you will be married within the same week.

The documents (or approved copies of these) must all be translated by a sworn interpreter into German, English or Danish, if in a different language, and together with the originals either sent or personally brought to us. **The translations** of the documents alone are **not sufficient documentation**.

Registration **without** prior appointment can take place, but **solely if both partners are single and have never been married before**. There is of course a risk that if you come **without** prior appointment come in vain at the Registry office, hence there is a limitation to how many couples can be registered.

– For your own sake **you should make an appointment**. When you phone us please have patience hence we receive many phone calls.

Please make you whether a marriage contracted in Denmark will be acknowledged in your country of residence. If so, please **provide the previously mentioned documents**.

Persons under the age of 18 must present a special permit in order to marry. This permit can be obtained at the Registry office where you wish to marry (For further information call the Registry office).

At the registration as well as at the wedding we can ask for **an interpreter for you at your expense**.

When you have received an appointment the **address for registration is:**

**Jomfrustien 8
6270 Tønder**

across the street from the Town hall. There is a car park in front of the building. **Please note that there is a time limit and THAT A PARKING DISC IS REQUIRED**.

Residence: While the Registry office is undertaking the **final case working** for the marriage, **foreigners must stay in the municipality of Tønder**. Please contact the **Tourist office** for further information regarding accommodation, **phone No. +45 74 72 12 20**. Duration of stay: approx. 3-4 days (Monday-Thursday, respectively Tuesday-Friday).

Possible places for the wedding in the municipality of Tønder:

Registration Monday – Marriage Thursday:

Tønder – every week

Registration Tuesday – Marriage Friday:

Tønder – every week

After the Registration you will receive a **bill on 500 Danish Kroner** (approx. 70 Euro). **The bill can only be paid in Danish Kroner**.

Upon your request we can provide witnesses free of charge at the wedding ceremony.

Sincerely
Registry office Tønder